

# San Joaquin County Employment Opportunity

## **Code Enforcement Manager**

### Community Development Department

#### **The position**

The Code Enforcement Manager is responsible for managing the Code Enforcement program and supervising the compliance with and enforcement of Building, Health and Safety and Zoning Codes, inspection and enforcement of substandard housing and dangerous buildings, abandoned vehicle abatement, cannabis, graffiti abatement, trash and junk, non-compliant land use and businesses, unpermitted structures or grading and related matters.

The ideal candidate will possess supervisory experience in planning/zoning, building inspection, code enforcement or a related regulatory field, and a four-year degree in Planning, Business or Public Administration, Construction, Criminal Justice, Social Sciences or related field. The position requires certification as a Certified Code Enforcement Officer or ICC certification in one of the Certified Code Safety Professional Exam fields.

For a full description of the position and qualifications, scan the QR code for job posting.



#### **The department**

The Community Development Department consists of: Building Inspection, Planning/Development Services, Code Enforcement, Fire Prevention, and Geographic Information Systems Divisions. The 2022-23 department budget totals approximately \$13.8 million with 65 allocated positions.

The Code Enforcement Division investigates complaints received from individual citizens and neighborhood and community groups relating to building and land use regulations with an emphasis on ensuring that the integrity of land and building uses are maintained within neighborhoods and communities.

#### **The mission**

*Assisting the Board of Supervisors and the Planning Commission to provide the means of attaining an environment that protects the health, safety and welfare of the citizens; make the most judicious use of the county's resources; reflect the public's values; and be consistent with the individual community's values.*

Recruitment Announcement  
1222-RE4004-01  
Equal Opportunity Employer

Human Resources  
44 N. San Joaquin Street  
Third Floor, Suite 330  
Stockton, California 95202  
Phone: (209) 468-3370

**SAN JOAQUIN**  
— COUNTY —  
*Greatness grows here.*

# Make San Joaquin County your new home!

A land of beauty, recreation and natural riches-from the waters of the Delta to the vines of the wine, San Joaquin County has it all. San Joaquin County boasts seven cities and some of the finest opportunities in the state for boating, fishing, camping, history-gathering, or just plain fun in the sun. Each city, as well as the unincorporated county areas, offers a unique opportunity to enjoy California nature, music, arts and culture. Whatever your interest, it can most likely be found in San Joaquin County.

## Arts, Culture & Recreation

An abundance of activities and events provide a much-needed respite from everyday worries and the Haggin Museum, San Joaquin County Historical Museum, and Stockton Children's Museum are popular spots.

The Bob Hope Theatre, Hutchins Street Square, and the Grand Theater provide cultural and entertainment experiences for children and adults. Sports venues include the Stockton Arena and Banner Island Ballpark for basketball, hockey, baseball, and other sports events. Enjoy college athletics at University of the Pacific and San Joaquin Delta College.

Stockton, the county seat, is the most racially diverse large city in the United States. Over 75 languages are spoken within the region and there is a constant celebration of cultures found in the numerous festivals that invite all community members to share food, music, dance, folklore, customs and traditions.

San Joaquin County operates nine community parks for boating, camping, and picnicking, swimming and organized sports.

Individual cities and communities provide a host of other opportunities, from Lodi Lake Park and Nature Area to the Woodbridge Ecological Reserve. The County-owned and operated Mickle Grove Park offers a zoo, rides and a historical museum to delight both children and adults. The San Joaquin Delta offers some of the best boating in the state: more than 1,000 miles of waterways stretch from the Stockton Marina to north of Sacramento and offers access to the San Francisco Bay.



## Education

From preschool to higher education, the County has it covered with an abundant array of public and private opportunities to learn and grow. The University of the Pacific, California State University, Stanislaus-Stockton Center, Humphreys College and Law School, National University, and San Joaquin Delta College offer a wide variety of choices for educational opportunities. The County's 14 school districts provide families with a wide choice for children's educational development.



## Agriculture

The county is one of the most agriculturally rich regions in California. The Lodi Appellation produces some of the finest wines and wine grapes in the world. Over 85 wineries offer opportunities for tasting and special events.

Almonds are the leading commodity, with 87,300 bearing acres. Grapes, milk, walnuts and eggs round out the top commodities, with an abundance of other produce. Weekly farmers markets throughout the county offer a cornucopia of fresh fruit and vegetables. Fruit stands and pick-your-own produce farms dot the countryside.

## Housing

Housing is plentiful in San Joaquin County and is affordable when compared to other nearby areas.

Housing ranges from new developments to historic homes found mostly in central Stockton and downtown Lodi. San Joaquin County is a place where families can grow, learn, and experience the nature and beauty of the California landscape while benefiting from the unique opportunities - cultural, recreational, and educational - provided.

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### Compensation and Benefits

Approximate Annual Base Salary:

**\$96,886—\$117,765**

In addition to the base salary, the County offers an excellent benefits plan which includes a county contribution to health insurance, dental and vision insurance plans. Other benefits also offered by the County include:

- ◆ 1% employer contribution to the County's 457 Deferred Compensation Plan (valued from \$968 to \$1,177 annually)
- ◆ 1937 Retirement Act - reciprocity with CALPERS
- ◆ 125 Flex Spending Benefits Plan
- ◆ 12 days sick leave annually - unlimited accumulation
- ◆ 10 days of vacation leave (15 days after 3 years, 20 days after 10 years, and 23 days after 20 years)
- ◆ 14 paid holidays per year
- ◆ 10 days of administrative leave per fiscal year

For more information, visit the [Benefits page](#).

*Note: Final appointment will be conditional upon passing a background check and a pre-employment drug screen.*

### Potential compensation

	Step 1	Step 5
Annual Salary (Base)	\$96,886	\$117,765
1% Employer 457 Contribution (annual)	\$968	\$1,177
<b>Total</b>	<b>\$97,854</b>	<b>\$118,942</b>

### Typical Duties include:

- Plans, organizes, and directs, the activities and staff of the code enforcement division; assigns, trains, supervises, reviews and evaluates the work of subordinate inspectors and clerical staff through subordinate supervisors; ensures adequate staffing levels.
- Develops or oversees development of policies and procedures related to gaining compliance with and enforcement of codes, establishes procedures for activities, interprets and explains policies and procedures to staff, agencies and members of the public; creates new and reviews and revises policies in response to changes in laws and regulations, changes in county codes, or from input from county staff and members of the public; plans and implements changes to improve operational efficiency.
- Attends appeal hearings, depositions and court hearings as the department representative; assists Code Enforcement Officers to prepare factual presentations of cases; explains codes, policies, procedures and regulations and represents the department position.
- Coordinates with County Counsel on Compliance Agreements, negotiates agreements with violators, prepares agreements using approved templates and submits to Director for final approval, monitors adherence to terms of Compliance Agreements and refers to County Counsel or the District Attorney if not in compliance.

For a full list of typical duties, visit the [job posting](#).



### Wellness

San Joaquin County is dedicated to providing its employees with a great benefit package and is interested in their overall well-being. Through our [SJC Engage](#) wellness program, San Joaquin County employees and eligible dependents are offered support in the way of various workshops, courses, and programs in areas such as Physical and Mental Wellness, Professional Wellness, and Financial Wellness. Employees also enjoy special employee pricing through Perks at Work.

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### Minimum Qualifications

**Education:** Graduation from an accredited four-year college or university with a major in Planning, Business or Public Administration, Construction, Criminal Justice, Social Sciences or related field.

**Experience:** Five years in planning/zoning, building inspection, code enforcement or related regulatory field including three years as a supervisor.

**Substitution:** Additional qualifying experience may substitute for the required education on a year-for-year basis.

**Certificate:** Possession of a current Certified Code Enforcement Officer Certificate issued by the California Association of Code Enforcement Officials, OR current certification issued by the International Code Council (ICC) in at least one of the following Certified Code Safety Professional Exam fields: Property Maintenance and Housing Inspector, Zoning Inspector, Commercial Building Inspector or Residential Building Inspector within twelve months of appointment.

**Certificate:** Must possess a valid Penal Code (PC) 832 Arrest, Search & Seizure Certificate within twelve months of appointment.

**License:** Possession of a valid California driver's license.

### Application and Selection

The competitive process includes submittal of a completed San Joaquin County Employment application and Supplemental Questionnaire. Resumes will not be accepted in lieu of a complete application package. If a formal exam process is utilized, qualified applicants will be invited to participate in an oral examination interview which may include a practical exercise. The top-scoring candidates will be referred to the department for a hiring interview.

To apply, visit our [webpage](#) or scan the QR code below.

**Final Filing Date:**

**December 23, 2022**

